

# INSTRUCTIONS

## Gonfalon



Includes:  
Brass Hook and Eye  
Floor Stand  
Ornamental Top  
Cord and Tassel

40" Cross Bar with  
Ornamental Ends  
Two Pole Sections

**1**

Banner height will depend on where Brass Hook **(A)** is attached to the Oak Pole. Make sure not to attach the Brass Hook so low that the banner touches the floor.

After determining banner height, pre-drill holes into Oak Pole using 7/64 drill bit. Use screws to secure Brass Hook **(A)** to Oak Pole with hook pointing upwards.

**2**

For balance purposes, it is critical that the Brass Eye **(B)** be centered accurately on the Cross Bar.

After determining the center of the Cross Bar, pre-drill holes into Cross Bar using 7/64 drill bit. Once drilled, use screws to secure Brass Eye **(B)** to crossbar.



**3**

Slide Cross Bar through pole sleeve on top of banner. Once through, attach ornaments to each end of Cross Bar.

**4**

Connect Oak Pole sections and place into the floor stand.

**5**

Connect Cross Bar to Oak Pole by placing the Brass Eye **(B)** onto the Brass Hook **(A)**.

**6**

Attach ornament on top of the Oak Pole and secure with the wooden screw.

OPTIONAL: Drape your cord and tassel over the banner to display on both sides.

